##### Sale to Public Officials

**INVITATION FOR BIDS**

**FOR THE SALE OF**

*[Insert the subject of the Disposal]*

**Disposal Reference number**: *[insert number]*

**SECTION I: NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |  |  |
| --- | --- | --- |
| **Official name**: | | |
| **Postal address**: | | |
| Town: | Postal code: | Country: |
| **Contact point(s)**: | | Telephone: |
| Email: | | Fax: |
| Internet address (*if applicable)*: | |  |

**SECTION II: SUBJECT OF THE DISPOSAL**

The Contracting Authority intends to sell *[insert description of asset(s)]* to Public Officials.

The *[insert description of asset(s)]* are sold on an “as is, where is” basis and the Contracting Authority will have no further liability after sale.

**SECTION III: ADMINISTRATIVE INFORMATION**

The Contracting Authority invites sealed bids for the purchase of *[insert description of asset(s) being sold]*.

Bidding is open to all public officials, who have not been involved in the valuation or disposal process.

The Bidding Documentsshall be requested by interested officials on the submission of a written application to the address mentioned above.

Interested officials may inspect the *[insert description of asset(s)]* at *[insert location for inspection]* on *[insert date(s) for inspection]* from *[insert hours for inspection].*

Bids must be delivered to the address mentioned above at or before *[insert time and date].*

Late bids shall be rejected.

Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address mentioned above at*[insert time and date].*

Contract award: Highest price

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Notice.